

**STEUBEN LAKES REGIONAL WASTE DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 12, 2012
12-1R**

MEMBERS PRESENT:

Bob Coder
Bill Heckley
Jim Kidd
Harry Krebs
George Pifer
Lyndon Tucker
Jim Van Vlerah

MEMBERS ABSENT:

Also Present

--- Bruce Boxberger – District Attorney

Bill Heckley called the meeting to order at 6:01 p.m.

Annual Reorganization

District Legal Advisor Contract - Jim Van Vlerah moved and Jim Kidd seconded the motion to accept and approve the Legal Advisor Contract for 2012, with no changes being made, for legal counsel to retain Carson Boxberger, which motion was unanimously approved.

District Engineer Contract - Tim Frederick stated that the District Engineering Contract remains the same as 2011, with the exception of an hourly rate increase for out-of-the ordinary circumstances, such as a charge of \$250.00 per meeting when the Engineer is needed to attend. The retainer fee of \$1,200.00 will be paid quarterly. Jim Kidd moved and Bob Coder seconded the motion to accept and approve the District Engineering Contract to retain Russell Engineering, which motion was unanimously approved.

APPROVAL OF DECEMBER 8, 2011 REGULAR MEETING MINUTES CHANGES OR ADDITIONS.

The Board presented minutes of the December 8, 2011 meeting for review and approval. Upon motion made by Bob Coder and seconded by Harry Krebs, the Board unanimously approved the minutes of the December 8, 2011 meeting.

FINANCIAL REPORTS

The financial reports, check register, project check register, bank account report, and claims, were presented for review. Jim Van Vlerah moved and George Pifer seconded the motion to accept the Financial Reports as presented, which motion was unanimously approved.

A motion was made by Lyndon Tucker and seconded by Harry Krebs to allow Tim Frederick to move up to \$800,000.00 out of the operating account into a two-year capital Certificate of Deposit, which motion was unanimously approved.

OLD BUSINESS

Orland Project - Tim Frederick stated that the Orland project is finally closed out and only restoration issues need to be addressed.

NEW BUSINESS

Gateway Annual Report Resolution 2012-01 - Tim Frederick stated that this resolution needs Board approval. Jim Kidd moved and Bob Coder seconded the motion to accept and approve the 2012-01 Resolution, which motion was unanimously approved. All government units are required to file this and will be available for review online.

DISRICT BUSINESS AND OTHER GENERAL MATTERS

Approve Revised Budget for 2012 - Harry Krebs moved and Lyndon Tucker seconded the motion to accept and approve the revised budget for 2012, which motion was unanimously approved.

Tim Frederick stated that training in the electrical field was offered to three employees of the District and they are enrolled in classes from January 18 through February 20. There is also a second part of this training that is being offered beginning in February and ending in April.

Northeast Corner PER & Environmental Report - An open meeting will be held on February 23 regarding various presentations on this topic.

Specific Easements - Tim Frederick stated that a policy needs to be in place. Bruce Boxberger and Tim will meet regarding specifics on the easement policy.

Pipe Types Within 50 Feet Radius of Water Well - Indiana State Department of Health would like the District to use their pipes. Tim stated that fittings are hard to purchase for these pipes. Further study is needed by the District.

Fremont Rate Increase - A rate increase will take place in the near future for Fremont after Fremont holds a public meeting. The Steuben Lakes Regional Waste District is against the one and a half rate increase that is currently being charged.

Lift Station 21 - The bushes and surrounding trees around the lift station were cut down by neighbors in the area. Neighbors have been driving and parking on the lift station. Tim Frederick stated that a report has been filed regarding this vandalism.

There being no further business to come before the meeting, Mr. Heckley asked for a motion to adjourn. Such motion was made, seconded and unanimously carried, the meeting was adjourned.